



SETAL TRAINING PROGRAM

INTRODUCTION

Setal Company Limited is an East African management consulting company based in Tanzania. We provide training courses, training seminars, workshops, programs, conferences, and in-house training. We deliver a wide range of cutting edge training courses that include Strategy, Management, Leadership, Finance, Accounting, Entrepreneurship (Business Startups), Health and Safety, Human Resources, Project Management, Procurement, Contracts Management and Crisis Management.

Our comprehensive training covers a wide range of industry, profession and subject matters. The training courses are delivered across East Africa in form of conferences, workshops and in-house training.

Our training portfolio will provide you a number of seminars and courses to choose from depending on your organizational goals and personal development objectives. Setal Consulting training will deliver to you quality assured training solutions customized to your needs and expectations.

COURSE TITLE	TARGET GROUP
Customer Service	
Understanding Your Potential For Organizational and Personal Growth	Administrative personnel, Front Office, Customer Executives, Technical/ Professionals
Expand Your Leadership Horizons 1	
Integrating Basic Leadership Skills in 21st Century Workforce	Supervisors, Line Managers
Strategy and Change	
Creating More Value for Your Organization	ALL: Employees
Strategy and Change: Plan for the Future and Keep Your Business Ahead of Competition	Supervisors, Managers

COURSE TITLE	TARGET GROUP
Master Your Market	
Accelerating Team Performance	Marketing and Customer Service Personnel, Supervisors, Line Managers
Quality Improvement Systems	
Total Quality Management (TQM)	Supervisors, Managers, Administrative personnel, Front Office, Customer Executives, Technical/ Professionals
Change Management	
Harnessing Creativity for Organizational Growth	ALL: Employees
The Management Essentials	
Communication, Delegation, Priorities	Supervisors, Managers, Executives
Expand Your Leadership Horizons 2	
Managing People for Peak Performance	Supervisors, Managers, Executives
Best Practices in Multishift Operations	
Best Practices in Multishift Operations	Supervisors, Managers, Administrative personnel, Front Office, Customer Executives
Managing Multiple Tasks, Priorities and Deadlines	
Achieving Results Through Tasks Management	Supervisors, Managers, Administrative personnel, Front Office, Customer Executives, Technical/ Professionals

All our courses can also be conducted as in-house programs. Kindly email us through info@setalconsulting.com or call us on **+255 754 225 808** or **+255 753452751** to request for an in-house proposal.



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